

MAULANA AZAD NATIONAL SCHOLARSHIP

SCHEME FOR MERITORIOUS GIRL STUDENTS

BELONGING TO MINORITIES

Maulana Azad Education Foundation was established on the occasion of Maulana Abul

Kalam Azad's birth centenary. The Foundation was registered under the Societies

Registration Act 1860, on 6th July, 1989. The Foundation is a voluntary non-political, nonprofit

marking social service organization established to promote education amongst the

educationally backward sections of the society. It is funded by the Ministry of Minority

Affairs, Government of India. The Hon'ble Minister is its Ex-officio President. The aim of the

Foundation is to formulate and implement educational schemes and plans for the benefit of

the educationally backward minorities in particular and weaker sections in general.

TITLE OF SCHEME

"Maulana Azad National Scholarship Scheme."

OBJECTIVE OF THE SCHEME

To recognize, promote and assist meritorious Girl students belonging to national Minorities

who can not continue their education without financial support.

PURPOSE OF SCHOLARSHIP

Scholarship will be admissible for expenditure on payment of School/College Fee, purchase

of syllabus books, purchase of stationery/equipments required for the course & payment of

Boarding/Lodging charges.

IMPORTANT

1] Application can be downloaded from the web site mentioned below. Photocopy of the

application form can be used freely. No fee/any other amount is to be paid for

application.

2] Application form can be sent by the student directly to the Foundation by post or

delivered by hand in the office of the Foundation.

3] No charges/fee is to be paid to any one for any services.

4] Sanction letter/cheque for scholarship will sent by Regd. Post directly to the address

of successful candidate on completion of prescribed papers/formalities.

5] For any query/information, only Secretary, MAEF should be contacted directly on the

office phone no. mentioned below.

MAULANA AZAD EDUCATION FOUNDATION

(Ministry of Minority Affairs, Govt. of India)

Social Justice Service Centre, Chelmsford Road

New Delhi-110055, Ph.: 011 – 23583788, 23583789

Fax No. 011-23561945, Web Site : www.maef.nic.in

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ELIGIBILITY CRITERION / WHO CAN APPLY

i) Only Girl Students belonging to National Minorities, (i.e. Muslims, Christians, Buddhists, Sikhs) can apply :

ii) Should have secured not less than 55% marks (in aggregate) in

the secondary school certificate

examination, conducted by any recognized Centre/State Board of Secondary Education. The List of 33

recognized Boards/Councils is given in Annexure-III. This is only qualifying percentage for applying and

does not guarantee grant of scholarship which is given to the top eligible applicant based on the quota

fixed for the concerned state from amongst the eligible application received from the state.

iii) Family income of the student from all sources should be less than Rs. 1,00,000/- (Rupees one lakh only)

in the preceding financial year:

□ In case of salaried class, the student must indicate the

designation, pay-scale, basic pay and other

allowances alongwith total gross & take home emoluments of the parent/guardian. A mere statement

saying "Service" will not be acceptable. The student must attach a Salary Certificate or Pension

Certificate (in case of retired persons), duly authenticated by controlling authority, of her

parent/guardian alongwith the application.

□ In case of agriculture/horticulture etc., the students has to mention total land holding with details of

irrigated and non-irrigated and other landed property owned by her family alongwith total income of

the family. These details will also be mentioned in the affidavit of

the parent/guardian (Annexure-II) as

well as in the certificate from Revenue authority.

□ In case of business class, the student must categorically state the name & type of the business

alongwith the total turn over and the total income of family. The same details will also be stated in the

Affidavit (Annexure-II) from her parent/guardian.

□ Income form all other sources must also be mentioned, specially if mother is also employed.

□ It must be noted that all income certificate and statements made by the students in the application is

subject to further verification of Maulana Azad Education Foundation. In case of any deliberate

discrepancy/concealment of facts, the MAEF may cancel/recover the scholarship granted/released as

well as initiate necessary action as per law.

□ The income certificate/affidavit (Annexure-II) must be from the parents/guardian's side and should

have been issued from the respective home station. The income certificate issued or affidavit made

from the place where the student is studying, as against the home station, will NOT be acceptable (in

case of photocopy, it should be attested by Gazetted Officer or Head of Institution).

iv) Should have Confirmed admission in class-XI.

Admission Slip issued by the college/school where

the student is presently studying and verification of the principal

(Annexure-I), in the prescribed

proforma must be sent with the application.

v) The University/College/Institute offering admission should be recognized by the Government at the

Central or State level or any other competent authority.

vi) It is one time scholarship, and no claim as permanent beneficiary will be entertained. Student once

selected for scholarship can not avail the same again.

vii) A student getting a scholarship from any other source would not be eligible for the Scholarship.

viii) The last date for receipt of application in the office of the Maulana Azad Education Foundation is 31s

t

August 2009, which must be adhered to. The application of the scholarship received after 31st August

2009, will not be entertained under any circumstances. MAEF will not be responsible for postal delay

in the matter.

ix) An amount of Rs. 12,000/- (Rupees twelve thousand only) would be given to each student. It will be

released in two equal installments of Rs. 6000/- each. First installment will be given for class XI and

second installment for class XII.

x) The scholarship is given to student passing Xth exam and taking admission in XIth in the year when

result of Xth exam is declared. Applications received in subsequent years will not be entertained.

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Last Date for Receipt of Application Form : 31st August 2009.

MAULANA AZAD EDUCATION FOUNDATION

**APPLICATION FORM FOR MAULANA AZAD NATIONAL
SCHOLARSHIP FOR MERITORIOUS**

GIRLS STUDENT BELONGING TO MINORITIES

Reg. No.....

NOTE: All columns must be filled. Write NOT APPLICABLE where necessary. Application received in an incomplete form or

without supporting document will not be entertained. All documents will be required in Hindi/English version. It is

absolutely necessary to give contact telephone number of the student; present School/College Telephone no. must also be

given.

(Form must be fill in CAPITAL Letters)

1) Name

2) Place & date of birth

3) Nationality &the State

to which the applicant

belongs

4) Religion (compulsory

with documentary

evidence)

5) Full Address: (a) Present

DISTRICT

STATE

Telephone No.

(If necessary, give PP no.)

(b) Permanent

DISTRICT

STATE

Telephone No.

(If necessary, give PP no.)

6) (a) Father's Full Name

(b) Guardian's Name

(c) Reasons for father/husband

Not being the guardian

8) Occupation of father/Guardian

(a) In case of Service: i) Designation

ii) Office Address

iii) Pay-Scale (grade)

iv) Basic Pay

v) Allowances

vi) Total emoluments (monthly)

Affix Recent

Passport Size

Photograph

attested by the

Principal of

the School

PIN CODE

PIN CODE

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vii) Income from other sources

viii) Mother's income, if any

ix) PAN No. (if income-tax payee*)

Father

Mother

Guardian

(b) In case of Agriculture:

i) Total land holding

ii) Irrigated

iii) Non-irrigated

iv) Located at (address)

v) Other landed property

vi) Total income (Annual)

vii) PAN No. (If Income-tax payee*)

viii) Total family income (annual)

(c) In case of Business: i) Type:

ii) Ownership/Partnership

iii) Ownership of shop/workshop

iv) Address

v) Landed Property

vi) Total income (Annual)

vii) PAN No. (If Income-tax payee*)

viii) Total family income (annual)

(d) In case of any other:

profession etc.

9) Particulars of all examination passed commencing with the Matriculation or equivalent Examination:

Name of

Examination

University/Board Year Roll No.

%age of

Marks obtained

(1) (2) (3) (4) (5)

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10 (a) Name & full address of the School/

College where the student is

Presently enrolled

DISTRICT

STATE

Telephone No. (Compulsory)

(b) Name of the University/Board with

Which the institution is affiliated to

(c) Date of Admission

(d) Class/Year in which the applicant

is presently studying

(e) Course its duration & and

Subjects taken

(f) Admitted through payment of

Donation or through open

Competition/merit

11) If the applicant is in receipt of any other scholarship/loan scholarship/educational aid from Central/State

Govt./University or from any other Institution/Agency/Person, full particulars should be given including

the monthly rate and the date of award etc:

12) List of documents to be attached in (in Hindi/English version):

(a) Income Certificate/Affidavit (as per Annexure-II) ()

(b) Mark sheet attested by the Principal of present School/College ()

(c) Verification by the Principal of present School/College (as per Annexure-I) ()

(d) Photo attested by the Principal of present School/College ()

(e) Proof of Religion certificate attested by the Principal of present School/College ()

13) I hereby declare that the statements made by me in this application form are true and correct to the best

of my knowledge & belief. I am aware that if there are false statements in the foregoing application, I am

liable to be prosecuted under the Indian Penal Code for forgery as well as any other penal consequences.

I further agree to abide by the terms and conditions of the scholarship if selected for the Maulana Azad

National Scholarship. The entire amount of Scholarship can be recovered in lump sum from me in case

the above information is found fully or partially incorrect.

(Signature of applicant)

Place.....

Date:.....

PIN CODE

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Annexure – I

VERIFICATION FORM BY PRINCIPAL OF SCHOOL/COLLEGE*

(To be filled and signed by the Principle of the school/college where the

student/applicant is presently studying).

(i) Certified that

Miss.....

.....daughter/ward

of

.....

..... has been admitted in

the School/College againstas
a regular and full time student in**

Class/course.....on.....

.....and is at present studying

**in class/ Year.....in the academic
session.....**

(ii) She is/is not in receipt of Scholarship/educational Loan aid

from.....

..... @ Rs.....

(Rupees.....only) per month/per annum from Central/State

Govt./University or from any other Institution/Agency/Person.

(iii) It is further certified that the name, address & occupation of the Father/Guardian mentioned in the

admission record of the student in this Institution is.....

(iv) She belong to.....community (i.e. Muslim/Christian/Sikh/Buddhist/Parsee)

(Signature and Full Name with Seal of

Principal of the School/College)

Name: _____

School/College_____

Full Address_____

Place:..... **Distt.**_____

State_____

Date: **Ph./Mobile No.***** _____

(Compulsory)

*** The application must be scrutinized as per the admission record of the student before signing the**

verification form. It must be verified that the statements made in the income column of the father/guardian,

the occupation/religion tallies with the records available if any, in the institution where the student is

studying.

**** Please specifically mention here the category of admission like against payment seats, free seats,**

reserved seats, general merit etc.

***** Contact Telephone no. (both landline and Mobile) must be mentioned.**

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Annexure - II

SPECIMEN FOR INCOME AFFIDAVIT

(Specimen to be typed on Rs. 20/- Non-judicial Stamp paper or Tehsildar/BDO)

I,
Shri/Smt.....Father/Guardian
of.....

belonging to..... religion, full
Address.....

.....
Distt.....

Pin Code.....
State..... (a candidate for
scholarship

under Maulana Azad National Scholarship Scheme offered by
Maulana Azad Education Foundation, New

Delhi) hereby declare that my total income including income of my
spouse in the preceding year ended on

March, 31th, 20....., was Rs.....
(Rupees.....

.....only). The break-up of the income is as follow:

(i) Agriculture :

(ii) Other Landed Property :

(iii) Business :

(iv) Any other profession (Specify) :

I am not an Income Tax payee or I am an Income Tax payee and my PAN No. is.....

(Name & Signature of the Parent/Guardian)

(Signature with seal of Magistrate / Notary Public)

Note: (1) In case both the parents are working, salary certificate of

both would be required.

(2) The break-up of Income & Source of Income is necessary to be mentioned, without which

application will not be considered.

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Annexure – III

LIST OF BOARDS/COUNCILS

1. Andhra Pradesh Board of Secondary Education, Andhra Pradesh.

2. Arunachal Pradesh Board of Secondary Education, Arunachal Pradesh.

3. Board of Secondary Education, Assam.

4. Bihar School Examination Board, Bihar.

5. Chattisgarh Board of Secondary Education, Chattisgarh.

6. Goa Board of Secondary & Higher Secondary Education, Goa.

7. Gujarat Secondary & Higher Secondary Education, Gujarat.

8. Haryana Board of Education, Haryana.

9. Himachal Pradesh Board of School Education, Himachal Pradesh.

10. J. & K State Board of School Education, Jammu & Kashmir.

11. Jharkhand Board of Secondary Education, Jharkhand.

**12. Karnataka Secondary Education Examination Board,
Karnataka.**

13. Kerala Board of Public Examination, Kerala.

**14. Madhya Pradesh Board of Secondary Education, Madhya
Pradesh**

**15. Maharashtra State Board of Secondary & Higher Education,
Maharashtra.**

16. Manipur Board of School Education, Manipur.

17. Meghalaya Board of School Education, Meghalaya.

18. Mizoram Board of School Education, Mizoram.

19. Nagaland Board of School Education, Nagaland.

20. Orissa Board of Secondary Education Orissa.

21. Punjab School Education Board, Punjab.

22. Rajasthan Board of Secondary Education, Rajasthan.

23. Sikkim Board of Secondary Education, Sikkim.

24. Tamil Nadu Board of Secondary Education, Tamil Nadu.

25. Tripura Board of Secondary Education, Tripura.

26. U.P. Board of High School & Intermediate Education, Uttar Pradesh.

27. Uttaranchal Board of Secondary Education, Uttranchal.

28. West Bengal Board of Secondary Education, West Bengal.

ALL INDIA BOARDS / COUNCILS

- 1. Aligarh Muslim University, Aligarh.**
- 2. Central Board of Secondary Education, Delhi.**
- 3. Council for the Indian School Certificate Examinations.**
- 4. Jamia Millia Islamia, New Delhi.**
- 5. National Open School, Delhi.**

FREE COACHING AND ALLIED SCHEME FOR THE CANDIDATES

BELONGING TO MINORITY COMMUNITIES

Background

1.1 The scheme aims to empower the minority communities, which are relatively disadvantaged section of society, by assisting them as well as those institutions working for them, towards enhancing their skills and capabilities to make them employable in industries, services and business sectors in addition to the government sector. It has the built-in resilience to adapt itself to the market dynamics on a continuous basis so that the target groups are not deprived of the professional acumen demanded by the changing/emerging market needs and opportunities for employment at domestic as well as international levels.

1.2 Separate schemes for providing coaching to students belonging to scheduled caste, minority communities and backward classes were being implemented from 6th Five Year Plan. These separate schemes were amalgamated with effect from September, 2001 into a combined Scheme of Coaching and Allied Assistance for Weaker Sections including Scheduled Castes, Other Backward Classes and Minorities. However, after the creation of Ministry of Minority Affairs, a new scheme called "Free Coaching and Allied Assistance for candidates belonging to the minority communities is being implemented by this Ministry. The scheme has to be made more comprehensive keeping in view the emerging trends of employment in the era of economic reforms, liberalization and globalization.

2. OBJECTIVES

The objectives of the scheme are to assist students belonging to the minority communities by way of special coaching for the following:-

a) Qualifying examinations for admission in technical/ professional courses such as engineering, law, medical, management, information technology etc. and language/aptitude examinations for seeking admission to foreign universities.

b) Competitive examinations for recruitment to Group 'A' , 'B' , 'C' and 'D' services and other equivalent posts under the Central and State

governments including police/security forces, public sector undertakings, Railways, banks, insurance companies as well as autonomous bodies; and

c) Coaching/training for jobs in the private sector such as in airlines, shipping, fisheries, information technology (IT), business process outsourcing (BPO) and other IT enabled services, hospitality, tours and travels, maritime, food processing, retail, sales and marketing, bio-technology and other job oriented courses as per the emerging trend of employment. The committee at para 4 (iv) will shortlist the job-oriented training courses for employment in the private sector provided that the duration does not exceed nine months which may be relaxed upto 12 months.

d) Remedial coaching for technical & professional courses at undergraduate and post graduate level to improve academic knowledge and enable the student to catch up with the rest of the class and complete the course successfully. The remedial coaching will be imparted by the institute where the student is admitted to pursue technical/professional course at under graduate or post graduate level.

3. IMPLEMENTING AGENCIES AND ELIGIBILITY

The following types of organizations will be eligible for receiving financial assistance under this scheme :-

i) All institutes in the government sector, including universities and autonomous bodies, engaged in coaching/training activities.

ii) All institutes in the government sector, including universities and autonomous bodies, engaged in imparting remedial coaching to students belonging to the minority communities.

iii) Universities/colleges in private sector engaged in coaching/training activities, including deemed universities.

iv) Institutes in the private sector engaged in coaching activities/job oriented coaching/training for placement in private sectors, which are a trusts, companies, partnership firms, or societies registered under the relevant law, preferably of relevant industry bodies or institutes identified by them.

The following will be the eligibility criteria for receiving financial assistance under this scheme:-

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- a) The institutes should have the required number of qualified faculty members either on its pay roll or on part-time basis.
- b) The institutes should have necessary infrastructure such as premises, library, requisite equipment etc. to run the coaching classes/training centers. This condition will not apply for in field recruitment of constables and equivalent in the police/security forces and railways.
- c) The institutes should have experience of imparting coaching/training for a period not less than three years provided that those functioning for less than three years may be considered only if their success rates are significantly higher.
- d) Coaching institutes should have a minimum success rate of 15%. A three year moving average could be considered for this purpose. In respect of training institute, 50% placement, including self employment would be taken as the minimum success rate. Training institute having better success rate will be given priority.
- e) Coaching institutes which are imparting coaching for entrance examinations and whose students have been able to obtain admission in reputed colleges/institutes, will be given priority under this category.
- f) Coaching/training for industry specific courses/jobs will be encouraged for private sector jobs.
- g) The Selection Committee may empanel institutes having a certain level of performance to apply directly to the Ministry. The procedure for empanelment of such institutes will be as follows:-
- i) The State Governments/UT administrations would be requested to suggest such institutes which fulfill the requisite criteria. The Secretary to the State Government will be invited to such empanelment meetings.
- ii) The institutes should have a minimum seven years experience in the relevant coaching/training programme.
- iii) The success/placement rate should be at least 5% higher than the rate prescribed.
- h) The performance of the institutes funded by the Ministry will be evaluated after three years by the Selection Committee. Those institutes, whose performance was found to be 'excellent', could also be included in the list of institutes entitled to apply directly to the Ministry.

4. Details of procedure:-

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i) The Ministry of Minority Affairs will advertise by 30th April every year the details of the scheme and invite proposals from the coaching/training institutes.

ii) While the institutes in government sector can send proposals in the prescribed proforma, directly to the Ministry of Minority Affairs, the organizations in the private sector, including non-governmental organizations (NGOs) should submit their proposals through the state government/UT administration concerned.

Provided that, institutes of excellence in coaching/training, as recommended by the Selection Committee of the Ministry, on the basis of criteria/guidelines laid down may submit their proposals directly to the Ministry of Minority Affairs.

The committee at para 4 (iv) will shortlist such institutes and the list will be reviewed periodically.

iii) The State Governments/UT administrations will conduct necessary inspection of the projects and forward the proposals with specific recommendations to the Ministry of Minority Affairs.

iv) The proposals received from institutes will be scrutinized/processed in the Ministry and placed before a Committee consisting of the following members, for consideration and approval:-

a) Secretary(Minority Affairs) Chairperson

b) Financial Advisor (Minority Affairs) Member

c) Joint Secretary (Minority Affairs) Member

d) Representative from the Ministry of HRD Member

e) Representative from the Ministry of Labour Member

f) Representative from UGC Member

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g) Deputy Secretary/Director, Minority Affairs Convener

v) The Committee may, for a specific period not exceeding one financial year, co-opt any other professional as a Member, as and when required.

5. ELIGIBILITY CRITERIA FOR CANDIDATES/STUDENTS

i) Candidates must have secured the requisite percentage of marks in the qualifying examination prescribed for admission into the desired courses/recruitment examinations.

ii) Only candidates belonging to the minority communities, having total family income from all sources not exceeding Rs.2.50 lakh per annum, will be eligible under the scheme.

iii) Benefits of coaching/training under the scheme can be availed by a particular student once only, irrespective of the number of chances he/she may be entitled to in a particular competitive examination. The coaching/training institution will be required to take an affidavit from the student that he/she has not taken any benefit under this scheme earlier.

iv) In case, where the examination is conducted in two stages i.e. preliminary and main, the candidates will be allowed to take coaching of the preliminary as well as the main examination, but coaching for the main examination will be allowed only to those who have qualified in the preliminary examination for the year concerned.

v) Students covered under the scheme shall have to attend all classes. In the event of any student remaining absent for more than 15 days, without any valid reason or leaving the coaching/training midway, the entire expenditure incurred on the candidate will be recovered from the institute concerned.

vi) 30% of the numbers sanctioned for coaching/training shall be earmarked for girl students/candidates. It may be transferred to boy students only in case girl students meeting the standards for coaching/training set by the institute were not available.

5. FUNDING

(i) 100 % financial assistance will be provided to the selected coaching/training institutes and the institutes imparting remedial tuition.

(ii) Stipend will be given by the Ministry for maintenance of the students. The details of the rates of financial assistance are given below:-

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Type of Coaching/ training/remedial coaching

Coaching/ training/remedial coaching

fee

Amount of Stipend per month.

1.

Group 'A' Services

As fixed by the institute, subject to a maximum ceiling of Rs. 20000/-

Rs.1500 /- for outstation candidates, Rs. 750/-for local Candidates

2.

Group 'B' Services

As fixed by the institute, subject to a maximum ceiling of Rs. 15,000/-.

-Do-

3.

Group 'C' Services

As fixed by the institute, subject to a maximum ceiling of Rs. 10,000/-.

-Do-

END